

# Youssef Kamal

## Accountant

### ❖ SUMMARY: -

Accountant, I have over 3 years of experience in preparing daily entries and financial reports, Looking forward to the best and learn everything new about my work & improve my career & achieve My goals and the company's goals.

### ❖ PERSONAL INFORMATION: -

- Date of Birth: 14/1/1997
- Marital Status: ( Married )
- Address: Giza - Egypt
- Nationality: Egyptian
- Military Status : ( finished )
- E-Mail: [youssefkamal447@gmail.com](mailto:youssefkamal447@gmail.com)
- Linked In: [youssef-kamal-94a334160](https://www.linkedin.com/in/youssef-kamal-94a334160)
- Tel: +201157273137

### ❖ EDUCATION: -

- A Bachelor of Commerce \_ Cairo University (2014 \_ 2018 )
- Major : Accounting
- Graduation Degree is ( Good )

## ❖ EXPERIENCE: -

- **Financial Accountant in Linah Group (Linah Touristic and Urban Development & Linah Farms) (4/2021 – Present)**
  - Preparing daily transactions.
  - Follow up bank accounts.
  - Preparing the company's Cash position.
  - Follow up on Accounts Receivable.
  - Preparing the withholding and addition tax.
  - Participate in following up on Accounts Payable.
  - Preparing Adjusting Entries for Accounts Receivable, Accounts Payable and Banks.
  - Preparing customer deposits reports.
  - Participate in preparing Financial Statements
- **Internal Auditor in Nile Cables & Electrical Industries (4/2020 – 4/2021)**
  - tracking the cash flow and accounts of companies to ensure that they are being recorded and processed correctly, that assets are protected through appropriate control measures, and that financial records meet legal standards.
  - Reviewing adjustments for company offers and customer bonus.
  - Reviewing employee transportation costs.
  - Reviewing the drivers commission in the company.
  - Reviewing sales representative visits to clients.
- **Accountant in El Fostat Imp & Exp Co (5/2017 \_ 10/2018)**
  - Enter all information related to exchange orders, invoices, registration records and settlements in the journal.
  - Matching the balances and totals of the various accounts with the balances and totals entered in the general journal.
  - Import cost.

### ❖ Computer Skills: -

- V.Good In Microsoft Office In internet Application  
( Microsoft Excel, word, PowerPoint, outlook )
- General knowledge on ERP systems  
( Sap Business one ,Double Click ,Microsoft Dynamics 365 )

### ❖ Language skills: -

- Arabic : Mother tongue
- English : Very Good

### ❖ Skills: -

- Willingness to work effectively and efficiently among team
- Various individual and group presentations.
- A great ability to lead others Social,
- organized and cooperative
- Confident & strong personality
- Creative, Ambitious, self-motivated and good learner.

***Wishing to be one of your team***